



Prospective Board Member Information

Groundwork Richmond, Inc.

Groundwork Richmond (GWR) has five board members and the capacity to grow our board to nine members. Founded in 2010, the GWR board has primarily functioned as a working board and is now transitioning to a policy setting and fundraising board.

What We're Looking For:

We are seeking individual(s) to join our board who believe in the importance of specific urban environmental improvements as part of a comprehensive approach to smart growth strategies and rejuvenation of inner-city communities.

Specifically we are seeking people with the following skills, ability and willingness to:

- Listen, analyze, think clearly and creatively
- Work well with other people individually and in a group
- Ask questions, take responsibility and follow through on assignments
- Open doors in the community and assist with community-building efforts
- Develop new skills if necessary, such as:
 - cultivate and solicit funds,
 - cultivate and recruit board members and other volunteers,
 - read and understand financial statements

We are also seeking individuals who possess a sense of honesty, personal integrity, sensitivity to and tolerance of differing views, a developed sense of values, and a friendly, responsive, and patient approach.

Sample Responsibilities of Board Members for Groundwork Richmond, Inc.

- Oversee and evaluate the activities of the Co-Executive Directors
- Provide financial oversight.
- The board helps develops the annual budget, ensures that proper financial controls are in place, and monitors the financial status of the organization on an ongoing basis.

- Provide overall policy direction for the organization
- Ensure effective organizational planning, including an annual planning retreat for

Groundwork Richmond and ongoing monitoring of the organization's work plan

- ❑ Ensure adequate resources through referral to foundations, corporations, individuals, or other resources in the community.
 - ❑ Enhance the public standing of Groundwork Richmond, Inc. This may include speaking on behalf of Groundwork Richmond, Inc. to the community.
- ❑ Prepare for and attend all board meetings and functions, such as special events.

About Us

The mission of Groundwork Richmond is to bring about the sustained regeneration, improvement and management of the physical environment by developing community-based partnerships that empower people, businesses and organizations to promote environmental, economic and social well-being.

Groundwork Accomplishments

- ❑ Created the transformative *Green Team Education Program* in partnership with the *National Park Service, Rosie the Riveter WWII Home Front National Historical Park, The City of Richmond, The US EPA & Groundwork USA* providing opportunity youth with unique access and experiences in urban conservation, career exploration and environmental justice training
- ❑ Currently serve as the City of Richmond's Sole-Source Urban Forestry Administrator leading *City Parks & Landscaping Department* partnerships with Businesses, Residents, *the California Department of Forestry & Fire, the California Coastal Conservancy, California State Parks & the California Natural Resources Agency*
- ❑ Highest rated applicant in the state for the inaugural *California Air Resources Board* landmark *AB 617 Community Air Grants Program*
- ❑ Leader in bringing Parks to the People through the establishment, development and maintenance of (4) new municipal parks and served as a lead agency in the Community Design and Community Buildout of *California State Parks* funded - *Unity Park Project* on the *Richmond Greenway* (\$6M)
- ❑ Worked in partnership with The Watershed Project to execute the California Natural Resource Agency funded Greening the Last Mile urban waters project on the Richmond Greenway.

- ❑ Secured, in partnership with the *National Park Service*, the *City of Richmond* and the *Trust for Public Land* to secure the *California Natural Resources Agency* funded *Richmond Wellness Trail*. (\$3.1M)
- ❑ Partner with the City of Richmond *Successor Agency to the California Redevelopment Agency* to design and build the Miraflores Sustainable Community Green Belt at the site of the historic Sakai & Oishi Flower Nurseries
- ❑ Established Green Jobs training program the Green Corps to provide increase household income opportunities for Richmond’s most underemployed population, young men of color aged 15-30.

Our Staff

Lorena Castillo & Megan Lamb, Co-Executive Director s • Salma Berumen, Education & Community Coordinator • Jessica Duncan, Programs Manager • Garret Andre-Johnson, Urban Forestry Coordinator • Jacksun Cooper, Urban Forestry Technicians • Dovie Arnold, Data Specialist • Andrew Avina, Urban Forestry Technician • Kris Guzman, Urban Forestry Technician

Board of Directors

Daryl Henline, San Pablo Harbor Master (Member)
 Sarah Calderon, Former Groundwork Richmond Executive Director (Member)
 Nancy Baer, Health, Land Use, and Transportation Planner (Chair)
 Julia Luongo, PhD, Office of Community Air Protection (Secretary)
 Virginia Reinhart, Director of the Sierra Club, San Francisco Chapter (Member)

Our Partners

Groundwork USA; National Park Service; Rosie the Riveter WWII Home Front NHP; City of Richmond: Parks & Landscaping Department, Employment & Training Department, Community Services Department, Environmental Services Department, Successor Agency to the California Redevelopment Agency; The Watershed Project, Friends of the Richmond Greenway, California Air Resources Board, Bay Area Air Quality Management District, Ramboll Environmental, Physicians, Scientists & Engineers for Healthy Energy, Friends of the Richmond Greenway, Urban Forestry Advisory Committee, California Department of Forestry & Fire, CalRELEAF, Richmond Outdoor Coalition, California Outdoor Coalition, Outdoor Foun Youth Outside, Patagonia.



Groundwork Richmond | 249 Tewksbury Avenue; Suite “A” | Richmond, CA 94801

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Board of Directors Candidate Application

Date

Name

First MI Last

Residence

Address

Phone E-mail _____

Business Name

Phone _____ E-mail _____

Description _____

Primary service(s) and area/population served _____

What

Preferred method of contact () Work () Residence

Please tell us about your interest in joining the Groundwork Richmond Board of Directors

If you join the Board, what contributions would you expect to make? What specific skills or knowledge do you have?

What experience do you have with fundraising and managing organizational finances?

What is your experience with, non-profit organizational development, and strategic planning, and employee supervision?

What is your experience working effectively in communities of color?

Please describe your familiarity with Richmond. What do you know about its attributes, issues, and challenges?

Please list boards and committees that you have served on (business, civic, community, fraternal, political, professional, recreational, religious, social).

Organization Role/Title Dates of Service

Are there any conflicts of interests that we should be aware of?

Thank you very much for applying for the GWR Board!