



## URBAN FORESTRY CREW MEMBER

### JOB DESCRIPTION

Position Title	Department(s)	Reports to
Crew member	Urban Forestry	<b>Urban Forestry Supervisor:</b>
Employment Status	Term of Employment	Salary Range
<input type="checkbox"/> <b>Full Time</b>	32-40 Hours/Week	\$20-\$22/hour

#### GROUNDWORK URBAN FORESTRY DESCRIPTION

Groundwork Richmond has historically planted over 5,000 trees in the underserved communities of Richmond. In partnership with the City of Richmond, we've received grant funding to plant 1,000 more trees over the next 3 years. The person in this position must have experience operating a variety of gardening tools. The Urban Forestry Crew member will assist the crew lead in community outreach to facilitate residential tree-adoptions. The UF member will also receive a series of professional development trainings including but not limited to: OSHA certification, First Aid/CPR, tool safety, driving course, road safety operations, tree planting and maintenance, and public speaking / community engagement. As an equal opportunity employer We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

The essential functions include, but are not limited to the following:

- Safely operate & drive company vehicles to and from work sites
- Setting up temporary traffic control according to traffic control plans
- Utilizing the appropriate Personal Protective Equipment (PPE)
- Performing assigned work duties involving strenuous manual labor in outdoor projects for grant deliverables
- Maintaining a clean job site; picking up all tools and equipment and securing tools at job sites each day, to reduce potential hazards
- Loading and unloading trucks, hauling, material handling and storage
- Performing required light maintenance of equipment
- Reading and understanding training materials and work-related documents
- Adhering to all GWR incident reporting procedures; bringing observed risks, near misses or any safety related concerns to the attention of the Urban Forestry Supervisor, UF Manager, or Executive Director
- Performing other work-related duties as assigned



#### **MINIMUM QUALIFICATIONS (KNOWLEDGE, SKILLS, AND ABILITIES)**

- Must possess a valid CA state driver's license prior to employment
- Horticultural knowledge of basic plant structure and soils
- Any combination of education and experience that demonstrates the knowledge and ability to perform the work listed above
- Lift heavy objects, walk and stand for long periods of time
- Willing to work in adverse field conditions including light wind and rain
- Understand, follow and transmit written and oral instructions
- Attendance schedule with dependability and consistency
- Willingness to attend training opportunities
- Must be 18-25 years of age or older

#### **NOTE**

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be expected to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.